

THE USE OF UCMC GEAR IS A PRIVILEGE! Abuse of gear/equipment or gear policies will result in suspension of checkout privileges and may require a checkout deposit. The procedures (below) regarding gear must be followed:

- No gear will be given out unless you have: Paid the Gear fee, Joined UCMC CAMPUSLINK and have filled out the UCMC wavier/membership forms "in advance". **In order for anyone to use any UCMC gear they 'must' complete the UCMC waivers.** Initials
- **Gear 'must' be checked out and returned by the person using the gear.** Any exceptions must be approved in advance with the Gear Manager.
- All gear should be returned before the UCMC meeting and checked out after the meeting. Prior arrangements can be made with the Gear Manager as an "exception", to checkout and return gear, if you can't make the normal time.
- The Gear Cave will be open at least 30 minutes before the meeting. **THIS IS THE TIME TO RETURN YOUR GEAR.** If your gear is not returned at this time and no prior arrangements were made with the gear manager, **YOU WILL BE FINED a late fee!**
- The Gear Cave will re-open immediately after the meeting. At this time, **you may check out enough gear for "ONE" person (yourself).** The Gear Cave will remain open until no one is left in line. Gear/equipment will be distributed on a first-come first-serve basis. Exceptions will include courses and UCMC group trips, which have priority. The gear usage fee, membership and wavier forms and UCMC Campuslink must be current to check out gear. **Gear must be returned on time and in an acceptable ("CLEAN") condition.**
- **Gear Acceptable condition:** All equipment must be clean, dry and in good working order with no damage or missing pieces.
- All gear will be checked out **for one week only**, without advance prior arrangements.
- Check out period begins Wednesday after the meeting and ends the following Wednesday at 6:45pm. After this time, gear will be considered late and late fees can be assessed.
- **Longer checkouts can be made with the Gear manager's prior approval.**
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- **The following gear/equipment is subject to the following restrictions:**
 - Climbing Gear is subject to the policies and procedures set forth in the [UCMC Climbing Guidelines](#). **Individuals "cannot" use/lead climb with UCMC ropes or gear unless they have signed the clubs wavier and have been rated lead climber.**
 - Kayaks, rafts, canoes and related equipment are subject to the policies and procedures set forth in the [UCMC Whitewater Policy](#).
- Fines and gear deposits will be levied for, but not limited to, the following reasons:
 - Returning gear late
 - Unpaid Replacement fines for lost or broken equipment
 - Returning equipment in unacceptable condition (i.e. dirty cook sets)
 - Returning equipment wet (i.e. sleeping bags or tents)
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- A Gear checkout deposit (up to \$100.00) will be required for individuals that: Keep gear longer than 2 weeks without prior approval; Do not return or pay for missing gear; Abuse and neglect gear. The deposit is determined by the Gear Manager. Deposit will be returned (less any late fees and missing equipment charges), once all gear is returned. If the individual returns all equipment on-time, in 3 separate checkouts, the deposit will no longer be required.
- **Suspension** of gear checkout privileges and/or participating in UCMC trips and activities will be instituted for individuals that repeatedly **violate gear policies and/or allow other individuals to use UCMC gear that have not completed and signed the UCMC waivers'.** Initials

Minimum fine- \$5.00 per week

Maximum fine- Replacement cost of items

Nonpayment of fines or missing gear- WILL prevent you from participating on UCMC trips and result in a service block of UC transcripts and grades. If gear is not returned or replaced within 2 weeks of the due date, your name and Id will be turned over to Registrars and Bursars office for block. Exception to the 2 weeks is: Two weeks prior to the end of classes, names and id's will be immediately turned over to Registrars and Bursars office for block if missing gear or fines are not paid. If missing gear is still not returned or paid for within a month's time from checkout, your name and information may be turned over to University of Cincinnati Police and treated as a theft of University property. Additionally, the Office of Judicial affairs will be notified and an Issue of theft, via a Student Code of Conduct violation will go on your permanent university record.

Initials

All fines, deposits, and suspensions are at the discretion of the Gear Manager. Any questions or problems regarding the equipment policy, fines, or equipment can be discussed with the Gear manager or the UCMC president.